

15<sup>th</sup> October 2021

Dear RPS Families,

The countdown is on as we begin to stagger the safe return of our students back to face-to-face learning. We are looking forward to seeing:

- from 18<sup>th</sup> October – Preschool, Kindergarten and Year 1
- from 25<sup>th</sup> October – all remaining year groups

For those families who have siblings across year groups we know it will be difficult to keep some at home while others are back at school. We appreciate your help with this, as it gives us time to prepare our school and staff for having all our students back onsite.

For those parents who have notified us of their child's early return due to essential work, we have planned for them to continue the Week 3 learning from home grid at school. Please be aware that our class teachers for Years 2 to Year 6 will continue to work from home until the 25<sup>th</sup> October 2021.

### **K- 6 Drop-offs and Pick-ups**

Morning drop-offs are naturally staggered. Elizabeth Street and Regent Street gates will be open from 8:25am. Students are welcome to arrive at school between 8:25 – 8:55am.

Only students going to before school care are to enter via Elizabeth Street before 8:25am.

In the morning students will remain on the playground in playground hubs to minimise the contact across cohorts. When the music plays at 8:55am students will walk to their classrooms to meet their teacher.

In the afternoon we will have a staggered pick up to support families socially distancing. Please wear a mask and do not congregate in groups.

The staggered pick-up times are:

- Kindergarten – 2:30pm
- Year 1 and Year 2 – 2:40pm
- Year 3 and Year 4 – 2:50pm
- Year 5 and Year 6 – 2:55pm

Both Regent Street and Elizabeth Street gates will be open from 2:30pm. Please make sure your child is aware of which gate they are to meet you or if they are catching the bus or attending after school care.

If you have students across multiple cohorts, please come at the last pick-up time. Teachers will remain with your younger children until they are picked up.

When dropping off or picking up students, parents are no longer required to QR code in/out, providing we are efficient with our procedures and adhering to the advice of NSW Health. It is important we all remember to follow social distancing advice, wear face masks and do not

congregate in groups. We would appreciate your support with this. If you need to enter our school office, you will be required to QR code in, and face masks are mandatory.

### **Preschool Drop-offs and Pick-ups**

It is essential that preschool students are signed in and out of preschool.

Preschool starts at 8:55am and finishes at 2:55pm.

As the preschool can be a busy place, we have extended our drop-off and pick-up times to support families socially distancing. The drop-off time will now be between 8:40 – 9am and the pick-up time is between 2:30 – 2:55pm. Only one parent is permitted onsite.

Please be advised that our school gates will be locked at 9am as the teachers on duty are required to support student learning in classrooms. In the afternoon, Regent Street gate is locked at 3pm.

### **Late Arrivals**

Students who are late to school will need to enter through Elizabeth Street gate. All gates will be locked at 9am, so parents will need to call the school and wait with their child until a staff member is able to come to the gate to support you.

### **Early Departures**

We encourage parents to make appointments outside of school hours. If this is not possible and you need to collect your child early from school, please ring our office and wait outside Elizabeth Street gate for support. Please be aware that our office is a busy place and that they may not be able to immediately come to the school gate. We thank you for your patience.

### **Canteen**

Our school canteen will be open. We encourage families to use the Flexischool app to submit school orders.

Once again, we would like to thank our community for their support and understanding. We know that it has not been easy and that some days have been harder than others. We appreciate all your efforts in supporting your child's learning progress and engagement. Thank you.

In kindness,  
Sam Gillard  
Deputy Principal

Michael Cruickshank  
Principal